

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, February 3, 2004
At 4:00 p.m. – City Council Chambers

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PRESENT:

David Canfield	-	Mayor
Len Compton	-	Councillor
Ingrid Parkes	-	Councillor
Andrew Poirier	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	City CAO
J. McMillin	-	City Clerk
R. Perchuk	-	Operations Mgr.
J. Port	-	City Planner

REGRETS: Councillor R. McMillan

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NO. 14-2003

n/a

B. RESOLUTIONS PREPARED FOR Monday, February 9/2004:-

- *Confirm Minutes*
- *Approval of Accounts*
- *Confirmatory By-law*
- *Adjournment*

C. DECLARATION OF PECUNIARY INTEREST

There were none.

D. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION

1. Council Governance Structure – Review

HOLD-By-law

Reminder of Conference Call on Monday, February 9 @ 4:00 p.m.

2. Policy Update – Memorabilia Policy

RECOMMENDATION:

THAT approval be hereby given to amend the attached Memorabilia Policy Number CC-2-1 to allow for the maximum allocation of 500 lapel pins being provided to individuals, community groups, or organizations at no charge without having to forward requests of this nature to Council for such approval.

It was requested that the policy include provision for a quarterly

**Council/
Bill/Joanne**

report to be circulated to Council on how the pins and other items are being allocated.

Recommendation approved.

Joanne

3. Kenora District Festival of the Arts

RECOMMENDATION:

THAT Council approve a donation to the Kenora District Festival of the Arts in the amount of \$545, based on the 2003 donation amount.

Recommendation approved.

Joanne

4. Municipal Grants Review

RECOMMENDATION:

THAT a meeting of the Finance and Administration Committee be called to perform a detailed review on the grant requests received; and further

THAT all of Council be invited to attend this review.

Recommendation approved.

Joanne

5. Ongoing Agreement with DataFix (Municipal Elections)

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the entering into of a Memorandum of Understanding with DataFix to provide the City of Kenora with Municipal VoterView services for the period January 1, 2004 to December 31, 2006 for a total of cost of \$4,900.00, plus GST, with the first payment due upon signing of the Memorandum in the amount of \$1,225.00 for 2004, conditional upon funding being available in the 2004 Operating Budget.

Recommendation approved.

Joanne

6. Proclamation – Heart & Stroke Month

THAT the Mayor be and is hereby authorized to proclaim the month of February as “Heart & Stroke Month” in and for the City of Kenora.

Recommendation approved.

Joanne

COMMUNITY SERVICES

**1. Wellness Centre Information Report
Ongoing**

2. City of Kenora Accessibility Plan

RECOMMENDATION:

That the Council of the City of Kenora accept and approve the City of Kenora Accessibility Plan that was prepared in partnership with the Kenora Accessibility Advisory Committee for the 2004 Operating Season.

Recommendation approved.

Joanne

3. LOW Classic Snocross Races

RECOMMENDATION:

THAT approval be hereby given for the Alcohol & Gaming Commission of Ontario to issue a Special Occasions Permit to the LOW Classic Snocross Race Committee for events taking place outside at the Kenora Recreation Centre for the Annual Snocross Races as follows:-

**Saturday, February 21 between 11:00 a.m. and 5:00 p.m.
Sunday, February 22 between 11:00 and 5:00 p.m.; and further**

THAT authorization be hereby given for an exemption to Noise By-law #40-2001 for the snocross races taking place in the City of Kenora on Friday, February 20 to and including Sunday, February 22, 2004 between the hours of 7:00 a.m. and 11:00 p.m. at the Kenora Recreation Centre.

Recommendation approved.

Joanne

4. Diamonds & Ice Hockey & Baseball Tournament/04

RECOMMENDATION:

THAT Council of the City of Kenora declare the 10th Annual *Diamonds & Ice Hockey & Baseball Tournament* a Community Festival; and

THAT the Council of the City of Kenora approve the request to operate a beer gardens at the following times during the above described event subject to compliance with the Municipal Alcohol Policy and Liquor Control Regulations; and

Location	Fri. July 30, 2004	Sat. July 31, 2004	Sun. Aug. 01, 2004
Keewatin Community Hall (Arena upstairs)	3:00 p.m. - 1:00 a.m.	11:00 a.m. - 12:00 a.m.	12:00 p.m. - 10:00 p.m.
Portage Bay Keewatin	3:00 p.m. - 10:00 p.m.	11:00 a.m. - 12:00 a.m.	12:00 p.m. - 10:00 p.m.

AND THAT the Council for the City of Kenora authorize the donation of a total of sixteen (16) Golf Shirts, T-Shirts &/or Sweat Shirts to be used as part of the Tournament prize package in keeping with past practice; and further

THAT the overnight parking tow-away by-law be lifted at the Keewatin Memorial Arena from Friday July 30, 2004 to Monday August 02, 2004 at 8:00 a.m. in the interest of public safety.

Recommendation approved.

Joanne

5. LOW Sports Association

RECOMMENDATION:

THAT the Council of the City of Kenora approve a donation of \$200.00 to the Lake of the Woods Sports Association to host the 19th Annual Sports Awards Dinner; and further

THAT Councillor Ted Szajewski, Chair of the Community Services Committee attend this function as the City of Kenora representative.

Recommendation approved.

Joanne

6. Lease Renewal for Ontario Works

RECOMMENDATION:

THAT Council of the City of Kenora accept the recommendation from the Community Services Committee for the renewal of a five (5) year Lease Agreement between Kenora Market Square and the City of Kenora for the provision of office space for Ontario Works; and

THAT Council receive approval in writing accepting the proposed amendments to the five (5) year Lease Agreement from the Kenora District Services Board (KDSB); and further

THAT an agreement between The City of Kenora and the Kenora Market Square on the extent of the restoration in the relinquished space be finalized in accordance with the existing lease.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

EMERGENCY SERVICES

No reports received.

OPERATIONS COMMITTEE

1. Public Works Re-location Information Report

Councillor Poirier gave the following update:

- The rock work at the Veterans' Drive/Barsky's Hill site is now complete. The advocate engineer will be checking the final elevations this week.
- The City has received proposals from the three pre-qualified bidders for the new building: Dominion Construction, Langreen/Earthtec and Mansfield Construction Inc. The technical review is now underway.
- Wardrop Engineering, the consulting firm developing the engineering and design requirements for traffic, utility and drainage specifications on Highway 17 East, is on schedule and will provide 30% design options this week.
- An open house with respect to plans for improvements on Highway 17 East is anticipated for the latter part of this month. The meeting will be advertised in advance.
- The former municipal garage demolition and site restoration commenced January 19th and is proceeding on schedule with an anticipated completion date of February 29th.
- The exterior of the building and insulation has been removed for salvage and recycle.
- The contractor is currently salvaging all usable and recyclable materials from the interior.
- Demolition of the vehicle barn portion on the north side building will begin this week.

1a Amendment to DST Contract

RECOMMENDATION:

THAT the Phase III environmental remediation contract with DST Consulting Engineers be amended to an upset limit of \$35,971.38 (plus GST) in order to complete the work required for the transfer of the property to First Pro Shopping Centres.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

2. Evergreen School Crossing Options

Awaiting recommendation from Operations Committee

HOLD

3. Request for Surface Treatment

RECOMMENDATION:

THAT the following roads be identified for inclusion in the Ministry of Transportation Surface Treatment Program (double application) for the year 2004:

Bayridge Road

From the junction of Bayridge, Glen Cameron and Golf Course Road, westerly for 750 m. \$60,000

Glen Cameron Drive

From the junction of Bayridge, Glen Cameron and Golf Course Road, southerly for 500 m \$50,000

Anderson Branch Road

300 meters from the junction of Anderson Road and Redditt Road, westerly for 1.5 km \$50,000

Recommendation approved.

Joanne

4. Amendment Traffic By-law–Stop Sign Kirkpatrick/Peter Ave.

RECOMMENDATION:

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include a Stop sign at Kirkpatrick and Peter Ave.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

5. Amendment to Traffic By-law – Various (Stop Signs/Speed)

RECOMMENDATION:

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following changes / additions:

(1) Remove existing Stop sign at Beggs Road and add a Stop sign at Coker Rd

(2) Reduce Speed on Coker Road to 60 kph

(3) Add Stop signs at the following intersections: Loranger Road at Beggs Road, Paquette Road at Beggs Road & Worona Road at Worona Bay Road.

Mr. Perchuk noted that the Worona Road and Worona Bay Road

stops signs had already been addressed in a previous by-law and is not required to be included in this amendment.

AMENDED RECOMMENDATION:

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following changes / additions:

- (1) Remove existing Stop sign at Beggs Road and add a Stop sign at Coker Rd
- (2) Reduce Speed on Coker Road to 60 kph
- (3) Add Stop signs at the following intersections: Loranger Road at Beggs Road, Paquette Road at Beggs Road.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

**6. Amendment to Traffic By-law – Gunne Crescent/Poirier Dr
RECOMMENDATION:**

THAT the City of Kenora Traffic Regulation Bylaw be amended to include a Three-Way Stop at Gunne Crescent / Poirier Drive intersection; and

THAT the Traffic Regulation Bylaw be amended to reflect a reduction in speed on Gunne Crescent to 40 km/hr.; and further

THAT the Traffic Regulation Bylaw be amended to designate Gunne Crescent as a Community Safety Zone.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

PROPERTY & PLANNING COMMITTEE

**1. Zoning By-Law Amendment Application – Ne-Chee
HOLD**

**2. Planning Advisory Committee – Policies
HOLD**

**3. Radcliffe Request to Purchase Property – Coney Island
RECOMMENDATION:**

THAT Council hereby declares Lots 54, 55, 60 and 61, together with that part of road allowance adjacent to said lots on Coney Island on Plan M.13 as surplus municipal property to the needs of the City of Kenora; and further

THAT the necessary arrangements be made to sell the land to Catherine Radcliffe based on fair market value in the amount of \$15,000.00, plus all associated costs (survey, appraisal, legal, transfer, advertising) in connection with this transaction.

AMENDED RECOMMENDATION:

THAT Council hereby declares Lots 54, 55, 60 and 61, together with that part of road allowance adjacent to said lots on Coney Island on Plan M.13 as surplus municipal property to the needs of the City of Kenora; and

THAT a Deeming By-law be adopted by the City that consolidates the above-noted lots; and further

THAT the necessary arrangements be made to sell the land to Catherine Radcliffe based on fair market value in the amount of \$15,000.00, plus all associated costs (survey, appraisal, legal, transfer, advertising) as an addition to the existing lot.

Recommendation approved.

Joanne

4. Sioux Narrows-Nestor Falls Service Agreement

RECOMMENDATION:

THAT the City of Kenora enters into a service agreement with the Township of Sioux Narrows-Nestor Falls for the provision of planning, engineering and building advisory services, for the year 2004.

Councillor Compton raised a number of concerns with respect to the wording and details of this contract, as well as expressing concern that the hourly rate of \$50.00 is quite low for the City to be charging for the contract work. He also asked whether or not the City Solicitor had prepared or reviewed the contract.

Despite the fact the City has had an excellent working Sioux Narrows-Nestor Falls over the years, and that the contract was prepared in-house, it was agreed the contract be referred back to Committee to review its wording and confirm some of the financial details.

Councillor Poirier commented that all contracts the City considers entering into should be prepared and/or reviewed by the City Solicitor, and that we should be reviewing the dollar amounts attached to all our contracts on at least an annual basis.

Committee recommended to refer back to Property & Planning Committee for further review and input from our Solicitor.

**Refer to Committee
→ HOLD**

5. Application for Variance to Sign By-law

RECOMMENDATION:

THAT the application by Mr. John Breadner for a variance to the Sign By-law be refused as it does not maintain the spirit and intent of the by-law.

Recommendation approved.

Joanne

6. Transfer of Ascough Road

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the transfer of land to the City and to establish Ascough Road as a highway within the City of Kenora.

Recommendation approved (resolution and by-law).

**Joanne/
Paulette**

UTILITIES & COMMUNICATIONS COMMITTEE

No reports submitted.

OTHER BUSINESS

Motion required adjourning to Closed Meeting:

Moved by I. Parkes, Seconded by T. Szajewski, and Carried:-

THAT this meeting be now declared closed at 5:05 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- Security of municipal property
- Proposed acquisition of land

ACTION FROM CLOSED SESSION

No action required.

The meeting adjourned at 6:20 p.m.